

## OFFICE OF THE DISTRICT & SESSIONS JUDGE, DIBRUGARH

### ADVERTISEMENT

Applications in Standard Form under Assam Gazette of part – IX are invited from Indian citizens to fill up the following posts in the Establishment of the District & Sessions Judge, Dibrugarh in the scale of pay mentioned against the posts:

Sl. No.	Name of the post	No. of vacant post (s)	Pay Band	Category
1.	Process Server	03 (Three)	₹ 14000 – 60500 + G.P. 5200	2-Unreserved, 1-OBC
2.	Night Chowkidar	01 (One)	₹ 12000 – 52000 + G.P. 3900.	Unreserved

#### **Terms and Conditions:**

1. The last date of receiving applications is 25.11.2021 and applications received beyond due date shall not be accepted and this office shall not be responsible for any postal delay.
2. Candidate must be an Indian citizen as defined in Article 5 to 8 of the Constitution of India.
3. The candidate must have minimum qualification of VIII standard passed and those who have passed HSSLC (Higher Secondary School Leaving Certificate) or above shall be ineligible to apply for both the said posts. Candidates possessing special skills may be given preference on need basis.
4. The candidate should not be less than 18 years and not more than 40 years of age as on the date of publication of the advertisement. Age relaxation will be as per Govt. norms for reserved categories.
5. No T.A./D.A. will be admissible for appearing in written test/interview etc as the case may be.
6. Canvassing directly or indirectly will disqualify the candidature.
7. All information regarding list of eligible/rejected candidates/date of written examination/interview will be intimated in the Official Website only. No intimation will be sent individually to any candidate by post or otherwise. Candidates are advised to check the official website of <http://dibrugarhjudiciary.gov.in> regularly.

#### **Mode of Selection :-**

- (i) **Process Server** – There will be a Written Examination of 30 marks and Viva Voce of 20 marks. The candidates will be called for the Viva Voce in the following manner:
  - (a) First twenty candidates or
  - (b) candidates obtaining 60% and above in the written examination will only be considered for Viva Voce, whichever is less.
- (ii) **Night Chowkidar** – There will be Viva Voce of 25 marks.

8. **Nature of Work**

**Process Server** - (i) Primarily to serve notice upon parties etc, issued by Courts.  
(ii) Any other duties which may be allotted.

**Night Chowkidar** - (i) Primarily to ensure security of the Court Campus at night.  
(ii) Any other duties.

9. The Final Selection will be made on the basis of marks obtained by the candidate in written test and viva voce in case of Process Server.

10. The selected candidates will have to submit an undertaking to the authority that they will abide by the New Pension Rules of the Government.

**How to apply:**

1. Candidates are to send their application to the address through post, superscribing the post applied for, on the top of the envelop as follows "**To the Office of the District & Sessions Judge, Dibrugarh**". The candidates may also submit applications in the drop box placed at the O/O The District & Sessions Judge, Dibrugarh.
2. Candidate will have to submit self-attested photocopies of all relevant testimonials of educational qualification, age, experience, caste etc., two recent passport size photographs and one self-addressed envelope with postal stamp of Rs. 5/- along with the application.
3. Candidates already in service are to apply through proper channel.
4. Separate applications should be submitted for separate posts.
5. Incomplete Application/ Defective Application/ Application received beyond due date shall be summarily rejected without further intimation to the applicant.

AA  
District & Sessions Judge,  
Dibrugarh.  
Dibrugarh

No. DJD/ 5310-12 /2021,

Dated. Dibrugarh the 28<sup>th</sup> of Oct., 2021.

**Copy forwarded for information and necessary action to:**

- 1) The Establishment of District & Sessions Judge, Dibrugarh.
- ✓ 2) The System Officer, Dibrugarh to upload the Advertisement in the official website.
- 3) Notice board.
- 4) Office file.

AA  
District & Sessions Judge,  
Dibrugarh.  
Dibrugarh